Approved by: Rosario Galvan

September 15, 2015

"Dignity does not consist in possessing honors, but in deserving them."

Aristotle



SCHOOL WILL BE CLOSED ON: MON., SEPT. 14 AND WED., SEPT. 23

TENTATIVE FOCUS GROUP MEETINGS: SEPTEMBER 30 & NOVEMBER 18



PRINCIPAL'S
CORNER
Rosario Galvan

The Leadership Team met to review our WASC writing progress and we have made great strides in reaching our goals and timeline. We will soon be in classrooms to implement the student surveys. Also, a reminder to all that we will be doing observations in every classroom. We ask that you have your binder that was given at the Back-To-School meeting on hand. There should be some students work samples along with your class syllabus incorporated with lesson plans.

Our Air Conditioning problems have persisted; however, we are scheduled to have additional repair personnel on campus to make necessary repairs. Your patience and cooperation is greatly appreciated.

## AB 86 Has a New Name!

The State has begun to refer to AB 86 and AB 104 as the Adult Education Block Grant, or simply AEBG. If you receive the AB 86 newsletter, you may have noticed that the new name is being reflected in the latest issues. LARAEC is pressing forward with its work, even though there are many issues that need to be addressed.

# <u>SIS</u>

SIS is grateful for the effort that the Certificated Staff is doing in keeping their e-attendance current and on time. Please keep up the good work!!

#### **ACCREDITATION**

## **WASC - Student Survey Rollout**

Beginning on September 15, we will be rolling out the Student Survey by visiting classes at each site. The short survey should only take your students about 5 minutes to complete. Teacher Advisors will stop by your classroom to administer the survey using iPads. Thank you for your help with this part of our WASC Accreditation process.

Got a Question? Send an email to Teacher Advisor Sean C. Abajian at <a href="mailto:sean.coppedge@lausd.net">sean.coppedge@lausd.net</a>

#### **Certificated Staff Surveys**

Due to data retrieval issues, certificated staff will need to retake the Certificated Survey. Teachers will take the survey during one of the times when your class is doing the Student Survey. Please contact Ellen Baker if you have any questions about the Certificated Staff Survey.



# CASAS/EL CIVICS

# **CASAS Reports**

Next week we will be sending out the Student Gains reports (by class) .

#### **EL CIVICS**

Next week we will be distributing the Supplemental Materials that teachers can incorporate into their lesson plans in preparation for the EL Civics Testing that will take place Oct 5 - Oct 9. The subject of the test is Employment.

# FALL CHILD ABUSE AWARENESS TRAINING

The Fall child Abuse Awareness Training is due Soon. Log in to the Learning Zone at https://lz.lausd.net to take your assessment on line as soon as you can. Print out the certificate of verification once you reach the 100% passing score. Turn in the certificate to Estela Horta at NVOC. If you have questions contact Elizabeth Penuela at 818-759-5843 or email her at epenuela@lausd.net

The deadline for completion of the CAAT is Sept. 30.

## LATINO HERITAGE MONTH

In honor of LAUSD's rich cultural diversity, join us as we celebrate Latino Heritage Month September 15-October 15.

Some facts about Latino heritage at LAUSD:

- 74% of LAUSD students are Latino
- First Superintendent, Antonio Francisco Martins Coronel, was Latino
- Multiple LAUSD schools are named after influential Latino figures including Cesar E. Chavez, musician Carlos Santana, astronaut Animo Ellen Ochoa, and former LAUSD teacher and activist, Sal Castro.

Nationally known as Hispanic Heritage Week, the celebration began in 1968 under President Lyndon Johnson. It was expanded to a month long celebration and enacted into law in 1988 by President Ronald Reagan.

Teachers, please consider doing a lesson plan or activity related to Latino Heritage Month. Check out http://hispanicheritagemonth.gov for ideas



## **REQUEST FOR SUBSTITUTES**

Teachers please notify the main office where you are assigned as soon as you know you are going to be absent. The office is responsible for arranging for substitutes so please do not call substitutes directly. You may request a preferred sub be called and we will do our best to accommodate your request. Please provide a lesson plan for your substitute.

#### **STEP ADVANCEMENT**

Step Advance information can be found on the LAUSD website at:

http://achieve.lausd.net/Page/4361

The Step Advance Guideline and all forms are available on the Step Advancement page.

#### Mission Statement

#### HISET AZTEC SOFTWARE TRAINING FOR ACADEMIC TEACHERS AND ADVISORS

NVSA is scheduled for the Aztec Software training on <u>Thursday, October 1<sup>st</sup> at NVOC, Room 201 from 12:30-2:30 p.m.</u> If you are not assigned at that time, attendees will receive District training rate.

Please RSVP <u>if you will be attending only</u>, with Linda Ortiz or Rosie Alcala at EVSC at 818-759-5841, or -5842.

# HiSET High School Equivalency Exam Registration/Orientation & Testing Schedule 2015-2016

North Valley Occupational Center (**NVOC**) 11450 Sharp Ave. Mission Hills, CA 91345 (818) 365-9645 East Valley Skills Center (EVSC) 8601 Arleta Ave. Sun Valley, CA 91352 (818) 759-5841

Rinaldi Adult Center (818) 366-9171

North Hollywood Adult Learning Center (818) 50

Locations	Registration/Orientation Dates/Times	Exam Language	Exam Dates/Times
NVOC	Wed., September 16, 2015; 6:00 pm	English	September 30 & October 1; 5:00 pm
EVSC	Thurs., September 17 <sup>th</sup> ; 5:00 pm	Eng/Span	September 28 & 30; 5:00 pm
EVSC	Thurs., October 8 <sup>th</sup> ; 5:00 pm	English	October 19 & 21; 3:00 pm
NVOC	Wed., October 7, 2015; 6:00 pm	English	October 28 & 29; 5:00 pm
EVSC	Mon., November 2 <sup>nd</sup> ; 8:00 am	English	November 16 & 18; 8:00 am
NVOC	Wed, November 18, 2015; 6:00 pm	English	December 2 & 3, 2015; 5:00 pm
EVSC	Thurs., December 3 <sup>rd</sup> ; 5:00 pm	Spanish	December 14 & 16, 2015;5:00 pm
EVSC	Thurs., January 28th; 8:00 am	English	February 8 & 9, 2016; 8:00 am
NVOC	Wed., January 20, 2016; 6:00 pm	English	February 10 & 11, 2016; 5:00 pm
NVOC	Wed., February 10, 2016; 6:00 pm	English	March 2 & 3, 2016; 5:00 am
EVSC	Thurs., March 3 <sup>rd</sup> ; 1:00 pm	Eng/Span	March 14, 2016; 1:00-9:00 pm
NVOC	Thurs., March 17, 2016; 6:00 pm	English	April 6 & 7, 2016; 5:00 pm
EVSC	Thurs., April 7 <sup>th</sup> ; 8:00 am	Eng/Span	April 18 & 19, 2016; 8:00 am
EVSC	Thurs., April 14 <sup>th</sup> ; 5:00 pm	English	April 25 & 27, 2016; 5:00 pm
EVSC	Thurs., April 21st; 5:00 pm	Eng/Span	May 2 & 4, 2016,; 5:00 pm
NVOC	Wed., April 20, 2016; 6:00 pm	English	May 11 & 12, 2016; 5:00 pm

# What Do I Need to Bring to Registration/Orientation?

To complete the registration/orientation process you must have the following items. If any of these items are not valid, you will not be able to register.

Your current picture ID Cash or money order in the amount of \$150 (NO checks or credit cards accepted) Your HiSET user name and password Your unique ETS number

# **How Long is Registration/Orientation?**

Plan on spending at least two and a half to three hours to complete registration/orientation.

## How Many People Will be Tested on Each Exam Day?

The first 20 candidates in line with the correct items listed above will be registered for the designated exam day/time. All other candidates will be asked to return for the next scheduled registration/orientation day/time, or be referred to alternative testing sites to take the exam.

#### **How Long is the Exam Day?**

One day exams will take approximately 8 hours. Two day exams will take approximately 4 hours each day.